

**Minutes of the P.C.C. Meeting: Monday 2<sup>nd</sup> June 2025**

Present: Lindsey Goodhew, David Goodhew (ch) Gayle Roberts, Andrew Devereux, Tony Hutchings, Dave, Debs Smith, Oli George, Ali Ward, Immy Burgess-Hale, Malcolm McGregor, Helen McGregor, Stuart, Chinedu Anioke, Caleb, Mark Allan (minutes), John Downs

Apologies: Alastair Bolton, James Cordell, Richard Peacock

**AGENDA**

1. Worship

Welcome [John, Stuart, Caleb, Oli and Dave] new members

2. Election of Secretary

No-one willing to stand so far – **all** please consider possible candidates

3. Apologies

4. Minutes of meeting of 7<sup>th</sup> April 2025

**Minutes accepted and approved**

5. Matters Arising:

Prayer Day coming Sat 7<sup>th</sup> June

Prayer times – updated; prayer diary coming out late summer

Please all new PCC members send details to Andrew, and Immy

6. Correspondence

Letter received re. funeral of Mandy Robinson, a letter of condolence will be sent

7. Vicar's report

- There was a shared reflection on the 18<sup>th</sup> May x15 baptism and confirmation service
- PCC members are invited for tea – date TBC: 9 or 16 August
- Deanery changes were shared:
  - o Area Dean Father Dean Holland is stepping down and retiring – will be replaced by Rev Graham Potter, currently vicar of Eston & Normanby but now moving to a non parish role as Area Dean, and also to be working on a major area funding application.
  - o Assistant Deans are Caroline Taylor, Vicar of Marton and Edward Matthias-Jones Vicar of Grangetown.
  - o David Goodhew has agreed to take on area commemoration duties (Memorial Day etc)

8. Election of PCC Officers:

The PCC approved the appointment of:

Treasurer: Andrew Devereux

Electoral Roll Officer : Immy Burgess-Hale

Duty Churchwardens: David Atkin, Peter Wallace, Paul Nixon, Chinedu Anioke, Ewan Steele, Stuart Gunn, Hazel Hutchings, Val Hill, Briony Watkinson, Ruth Ritchie, Sue Bell, Bill McGregor, Elaine Lowley, Matthew Mohan

Sacristans: David Dickson, Marjorie Wilson, Brian Profitt, Karen Profitt, Mary Grantham

P.C.C. Vice-chairperson: Gayle

#### 9. Election of PCC Sub-Committees

Current members of all sub committees were approved by the PCC

(a) Standing Committee – Vicar, Wardens, Secretary

(b) Facilities Management Group – a number of vacancies have come up recently. Request for new members to volunteer

(c) Finance Sub-committee wardens, Andrew, Paul, Richard Jones, Stuart, Phil Edwards

(d) Mission Sub-committee: GLynis, Phil Edwards, Ruth Ritchie,

(e) Health and Safety Group: lead by Wardens and Dave. Now only 3 people so this group also needs more members

#### 10. VE and VJ Commemorations, 8<sup>th</sup> May and 15<sup>th</sup> August

Shared reflections on V.E Day events. It was noted with thanks that all the free gift gospels were taken by people

#### 11. Deanery Personnel Changes

See notes above in (7)

#### 12. Safeguarding

a. Request to review and approve: Safeguarding Policy with Amendments

- Requires an update of names in existing document

**b. Safeguarding Action Plan (request to approve).** Outstanding items for attention were identified:

- o Draft of Guidance for people on pastoral visits – **Action: David** to continue refining and bring to a PCC future meeting
- o Responding to Concerns/Allegations procedure – procedure needs to be produced and reviewed
- o **Action: Immy** to check safeguarding training records and DBT up to date, for existing and new members.
- o **Recommended/requested: all** to sign up to the DBS update service upon renewal (this service is only available within a month of check so the sign up needs to be done at the same time as renewal or first check)

c. The Policy for recruiting ex-offenders was discussed (request to approve).

- o Clarification on applicability: this applies to paid employment as well as voluntary roles. To be applied proportionately

o **The Policy was approved unanimously**

- d. In response to a written request, **David** will give an assurance to SG officers that PCC is alert to their training requirements

13. Prayer meetings and Prayer

12-hour prayer day (7<sup>th</sup> June) and other refreshed prayer times in calendar

Side Chapel will be rearranged to enable prayer space

0900-1000 Sat morning Google Meet prayer meeting still continues

Prayer Circle – Ali will look at helping to raise awareness

14. Finance

Report received. Notes:

(Income)

- a) New recent donation £10,000, will be used to support young adults and new Big Kids work
- b) £9,500 of Gift Aid claims have been prepared and will be (re)submitted when Charities commission admin catches up with our change of Gift Aid officer. Gift aid not showing up on income yet for that reason
- c) Annual Income budget assumes grant funding which has not (yet) eventuated

(Expenditure)

- d) Utilities budgets were set before recent price rises so prices likely to continue to exceed budget

Also for awareness the Treasurer shared that a number of church computers (desktop and laptops) are on Windows 7 or 10 which need replacement to enable ongoing system safety, and also requested a dedicated Treasurer's laptop.

**PCC accepts the need for dedicated Treasurer's laptop and a payroll administrative laptop, approves these to be paid from general funds, and delegates Andrew and Immy to move forward Motion passed with 2 abstentions, none against**

15. Pastoral Care Systems (Discussion only)

16. Schools work – New Club at Ayresome School

Debs: give thanks and pray for this work. New lessons and a serial this term, and an afterschool club to start in September.

17. Facilities Management Group report

Report received as circulated

**CCTV policy accepted unanimously (Prop, Tony Sec Dave)**

18. Buildings Task Group feedback

Alastair apologies for this month so report will be given at the next PCC

19. Evangelism Task Group feedback

ETG will report to the next PCC meeting

For information: Alpha course has 10 guests ongoing ; prayers requested for planned service of baptisms on Saltburn Beach in July

20. AOB - none

21. The meeting closed in prayer

#### Proposed PCC Meetings

7<sup>th</sup> July

1<sup>st</sup> September

6<sup>th</sup> October

3<sup>rd</sup> November

1<sup>st</sup> December