

Notes

- St. Barnabas is quite happy to receive by more than one method of giving.
- As a registered charity the church will be able to reclaim the basic rate of tax you have paid on your donations if you fill in and sign the Gift Aid declaration on the response form. If you are giving by Gift Aid this form should be in the name of one person only.
- If you are a taxpayer in one year only, please delete the text 'and all donations I make in the future' on the declaration. If you are unsure whether you will be a taxpayer in the current or next year, we would suggest you make the tax declaration after you know this. We can reclaim tax provided that we can clearly identify your giving in our records.
- In each financial year you **MUST** pay an amount of income tax or capital gains tax at least equal to the tax reclaimed on your donations (by all charities to which you donate—25p for every £ you give)

Please notify the treasurer if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains
- If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

Tax claims can be made no later than 6 years after the end of the calendar period to which the claim relates.

Please return the response form to the Treasurer or a Churchwarden, put it in the offering bag or send to St. Barnabas Church Office, 1A St. Barnabas Road, Linthorpe, Middlesbrough TS5 6JR.



MY RESPONSE

I would like to give by

- Standing order
- Freewill offering envelopes
- Cheque

GIFT AID DECLARATION (for taxpayers)

Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

- I want to Gift Aid my donation of £_____ and any other donations I make to Linthorpe St Barnabas PCC until further notice. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed _____

Date _____

(If you would like us to reclaim the tax on donations you have made in the past, please indicate the date from which you like us to begin (up to 4 years ago: _____))

MY DETAILS

Name
of Donor _____

Address _____

Postcode _____

BANKERS ORDER

To:	_____	Bank plc	Sort Code	_____
Address	_____			

Name of Account to be debited	_____			
Account No.	_____			

Please pay to the **HSBC Bank plc**, 60 Albert Road, MIDDLESBROUGH, TS1 1RS
Sort Code **40-33-01** for the credit of **Linthorpe St. Barnabas PCC**, Account No **81164503**

The sum of: £.....(figures),(words)
on theday of20...., and a like sum every, until further notice,
such sums to be paid on the same day of the month as that of the first payment.

Please note that this order cancels all existing standing orders to Linthorpe St. Barnabas PCC from this account after the payment due on or about

Signed Date.....

Name in BLOCK CAPITALS

Notes for completing the form:

- 1 Please use black or blue ink.
- 2 Bank name and address and sort code will be on your cheque book or bank statement.
- 3 Name of Account to be debited. This is generally the name on your cheque book.
- 4 Sum to be paid. Please fill in both in figures and words.
- 5 First payment date. Use figures for the day (e.g. 3rd) , but use the name of the month.
- 6 Period: A like sum every Fill in the number of months between payments.
- 7 Cancellation of existing standing orders: If this is not applicable, please write N/A and initial this.
- 8 **Please send the completed form direct to your bank.**